

FY2024 Travel Funding Opportunities Overview:

- **VPAA – National Impact Travel Awards – related to Teaching and Pedagogy**
 - TT/T up to \$1,500 from VPAA with required match of up to \$350 from the Dean’s office and \$150 from the department
 - FTT up to \$2,000 with no match required, must be appointed @ .75 FTE or greater.
 - Staff up to \$1000 from VPAA with required match of up to \$350 from the Dean’s office and \$150 from the department
 - Cost centers: DFM086 (for VPAA portion), DFR007 (for Dean’s portion), department match varies.
 - To apply fill out the [VPAA Travel Fund request form](#)
 - Make sure to provide evidence of paper, registration, invitation along with the application.
- **VPREDKE Research Travel**
 - Total funding up to \$1,500
 - Cost centers: DFF010 \$1,000 (for REDKE portion), DFR007 up to \$350 (for Dean’s portion), department up to \$150 (cost center varies).
 - Request the application link by emailing the REDKE inbox at seedgrants@utsa.edu .
 - Once you receive the link, Submit your application through REDKE’s InfoReady site at least 15 days in advance of travel.
 - Make sure to list your department admin as well as Jenny Stokes, COLFA.BSC@utsa.edu, as administrative contacts in your application.
 - Available for T/TT and FTT faculty; review [guidelines](#) for eligibility criteria
- **Graduate School Professional Development Awards**
 - Up to \$750 For Postdocs and Graduate Students
 - Find details and the application here: [Graduate School Professional Development Awards](#)
- **Additional Information:**
 - Once travel funding has been approved, please follow the [COLFA Travel Request Procedures](#)
 - [Service Now TA request job aid](#)
- **Other Useful Links/Resources:**
 - [Financial Affairs Faculty and Staff Travel](#)
 - [Financial Affairs Travel Links, Tools and Resources](#)
 - [Global Initiatives Safe Travel Guidelines](#)
 - [GSA Per Diem Rates](#)
 - [State-Funded Travel to DC](#)