**M U S I C Convocation**

**Performance Request**

You are required to complete all areas marked by an \* (asterisk). If not, your request is incomplete and WILL NOT be considered for scheduling.

Deadline for requests is the Thursday at 5pm prior to the performance requested. A printed version of the program is posted outside the Senior Events Manager’s office (Arts 3.01.58.D) on the preceding Friday.

Failure to cancel your performance within 7 days of confirmed date will result in the deduction of 1 white credit. Performers are entitled to receive 1 white credit for their performance on Music Convocation

1. Date requested\*
2. Second choice\*

Preferred placement on the program lineup:

(Senior Events Manager will **attempt** to meet your request; however, this is not guaranteed.)

\*Name of performer(s):

\*Contact number or email:

\*Instrument or classification of voice:

Accompanist:

\*Title of Music:

\*Composer:       Life Dates:

\*Length of music:

Are you a performance major?       Is this a required performance?

My signature confirms that I have read the above information and my form is complete.

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Student or Performer Accompanist

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Instructor Area Coordinator

For office only:

Date received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_