

# Journal and Mission Statement Requirements

## Journal Requirements

You are required to contribute a weekly 100-200 word journal entry on WebCT. The purpose of the weekly entries is to provide me a sort of 'blog' of your internship experience, in addition to providing me the opportunity to interact with you via WebCT. While you may journal at anytime during the week, your weekly journal entries are **due no later than every Friday at 3 p.m.** for that given past week. Entries entered after 3 p.m. will not be accepted.

Your WebCT entries count for 15% of your final grade. You are asked to provide a weekly overview of your particular internship experiences. When journaling on WebCT, consider the following:

- What sorts of projects are you currently working on and how do you generally feel about undertaking such projects/tasks?
- What are some of your greatest challenges and or accomplishments?
- What may be most surprising to you regarding your current internship experiences?

Please be descriptive, elaborate, and creative in your blogging/journaling. You may or may not decide to provide personal anecdotes, experiences, or points of view, however, please remember that everyone in the course will have access to your blogs/journal entries; do not refer to any one particular person at work by name. Feel free to create pseudonyms if need be.

## Mission Statement

The English Internship has the capacity to provide you with many necessary tools for success long after it has ended. Your mission statement will help you formulate a clear vision of how the internship fits into your life-long plan by helping you connect your present day experiences with your ultimate academic and professional goals/objectives.

In 3-5 pages, typed and double spaced, consider the following questions:

- What are your academic and/or professional goals and objectives as an English major?
- How will you use what you learned during your internship to further those said goals and objectives, and to contribute to your professional development?
- Which of your strengths have emerged during your internship? How could these strengths benefit your future employers? What qualities could you contribute to a professional setting?
- Likewise, what weaknesses have surfaced and how might you improve?
- What are the next steps you should take to help you realize your long term goals and objectives, so that you continue developing professionally?

Your mission statement posits you in a different vantage point. Having completed your internship, you are now asked to look forward and explain where you will go from here. Again, you are encouraged to contact me with any questions or concerns. (For additional ideas about how to write your mission statement refer to Steven Covey's *Seven Habits of Highly Effective People*.)