

**SPRING 2010 CALENDAR** — Deadlines end at 5 p.m. on the specified date unless otherwise noted.  
When a deadline falls on a weekend, the deadline is extended to the following Monday.

<b>SPRING 2010 REGISTRATION</b>	Nov. 2, 2009–Jan. 4, 2010	Registration according to student classification.
Winter Holiday (Limited Services)	December 23, 2009 (Wednesday)	Very limited services available.
Christmas Holiday (Closed)	December 24–25 (Tuesday–Wednesday)	University closed.
Winter Holiday (Limited Services)	December 28–31 (Monday–Thursday)	Very limited services available.
New Year’s Day (Closed)	January 1 (Friday)	University closed.
<b>LAST DAY TO PAY TUITION AND FEES for students who registered November 2, 2009–January 4, 2010</b>	<b>January 5, 2010 (Tuesday)</b>	<b>BILLS ARE NOT MAILED. ANYONE WHO HAS NOT PAID BY THIS DATE WILL LOSE THEIR REGISTRATION AND MUST REGISTER DURING THE NEXT SPECIFIED REGISTRATION PERIOD.</b>
Late Registration and add/drop for <b>paid students only.</b>	January 7–8 (Thursday–Friday)	Only paid students may make schedule changes.
Late registration and add/drop.	January 9–15	All admitted students may register or add/drop classes via <i>ASAP</i> with appropriate approvals.
100% Tuition and Fees Refund	January 10 (Sunday)	Last day to withdraw from all classes and receive a <b>100%</b> refund of tuition and fees. **
First Day of Class	January 11 (Monday)	Classes begin
Deadline to add a class or late register ON ASAP	January 15 (Friday)	Last day to add a class or late register via <i>ASAP</i> . Last day to withdraw from all classes and receive an <b>80%</b> refund of tuition and fees. **
80% Tuition and Fees Refund		
<b>Freshman Drop/Withdrawal (Automatic “W”) Time Frame</b>  <b>Courses dropped, or withdrawn, prior to Census [January 27] will not appear on transcript.</b>	January 16–April 26	January 16–April 26, Freshmen (29 or fewer credit hours earned) may drop an individual course via <i>ASAP</i> OR withdraw from all classes and receive an automatic grade of “W”. <b>Student must see advisor to drop developmental classes or withdraw from all classes.</b> **
<b>Sophomore and Above Drop/Withdrawal (Automatic “W”) Time Frames</b>  <b>Courses dropped, or withdrawn, prior to Census [January 27] will not appear on transcript.</b>	January 16–March 22  March 23–April 26	January 16–March 22, Sophomores and above may drop an individual course via <i>ASAP</i> OR withdraw from all classes and receive a grade of “W.” <b>Student must see advisor to drop developmental classes or withdraw from all classes.</b> **  March 23–April 26, Sophomores and above (30 or more credit hours earned) may withdraw (drop all classes) ONLY. A grade of “W” will be given for each class. <b>Student must see advisor to drop developmental classes or withdraw from all classes.</b> **
Martin Luther King Jr. Birthday Holiday	January 18 (Monday)	University Closed.
Challenge Examination Requests	January 19 (Tuesday)	Last day to request challenge examination from the instructor. Challenge Examination should be administered by February 1.
<b>LAST DAY TO PAY TUITION AND FEES FOR STUDENTS WHO REGISTERED JANUARY 9–15.</b>	<b>January 21 (Thursday, 5 p.m.)</b>	
70% Tuition and Fees Refund	January 25 (Monday)	Last day to withdraw from all classes and receive a <b>70%</b> refund of tuition and fees**
<b>CENSUS DATE, 5 P.M.</b>  <b>NO REFUNDS GIVEN FOR DROPPING AN INDIVIDUAL COURSE AFTER THIS DATE.</b>	January 27 (Wednesday, 5 p.m.)	Last day to: drop or withdraw <b>without a grade</b> , or drop an individual course and receive a <b>100%</b> refund. NO REFUNDS GIVEN FOR DROPPING AN INDIVIDUAL COURSE AFTER THIS DATE.

Challenge Examination Requests Due  50% Tuition and Fees Refund	February 1 (Monday)	Last day for students to submit an approved Request to Challenge Examination form to the Enrollment Services Center. Challenge examinations should be administered by this date. Last day for students to withdraw from all classes and receive a <b>50%</b> refund of tuition and fees. **
25% Tuition and Fees Refund	February 8 (Monday)	Last day to withdraw from all classes and receive a <b>25%</b> refund of tuition and fees. **
<b>Spring 2010 Graduation Application deadline for Graduate students and Summer Undergraduates and Master's candidates participating in Spring Commencement</b>  2009-2010 General Scholarship Application Due	February 15 (Monday)	Summer Doctoral Candidates may only participate in December commencement.  Visit the <a href="#">Graduation Web page</a> for more information
Second Payment Due	February 18 (Thursday)	Second installment payment is due for students who select the three payment plan.
Promissory Notes Due	March 3 (Wednesday)	Deadline for students on the installment payment plan to have a promissory note on file in the Fiscal Services Office.
Spring Break	March 15–20 (Monday–Saturday)	Classes do not meet.
Credit/No Credit Option Due	March 15 (Monday)	Deadline to choose credit/no credit grading option (undergraduate only).
Sophomores and above: Last day to drop an individual course via <i>ASAP</i> .	March 22 (Monday)  March 23–April 26	Last day for Sophomores and above (30 or more credit hours earned) to drop an individual course via <i>ASAP</i> , and receive an automatic grade of "W." <b>Student must see advisor to drop developmental classes</b>  March 23–April 26, Sophomores and above (30 or more credit hours earned) may withdraw (drop all classes) ONLY. A grade of "W" will be given for each class. <b>Student must see advisor withdraw from all classes.**</b>
Final Payment Due	March 25 (Thursday)	Final installment is due for students on the payment plan.
Graduation Application Deadline (Undergraduate)	April 15 (Thursday)	UNDERGRADUATE online Fall graduation application and commencement participation deadline Visit the <a href="#">Graduation Web page</a> for more information
Freshman: Last day to drop an individual course <b>via ASAP.</b>  <b>WITHDRAWAL DEADLINE</b> (all students)	April 26 (Monday)	<b>Student must see advisor to drop developmental classes or withdraw from all classes.**</b>
Student Study Days	April 29–30 (Thursday–Friday)	Classes do not meet
Final Examinations	May 1–7 (Saturday–Friday)	No Final Examinations on Sunday.
Commencement Ceremonies	May 6–8 (Thursday–Saturday)	Visit <a href="#">University Calendar</a> and click desired ceremony for details

\*After the Drop Only and withdrawal dates students may not drop courses, or withdraw, except with the approval of the course instructor and the Dean of the College in which the student is enrolled.

\*\* Prior to the first day of the semester students may drop their last class (withdraw) via ASAP. After January 11 a withdrawal form must be submitted to the Enrollment Services Center. The form must be signed by an advisor and International Program advisor, if applicable. Withdrawal forms are available online, Academic students <http://www.utsa.edu/registrar/forms.cfm>