

Eligible students are expected to register by accessing ASAP (www.my.utsa.edu) at the times given below. If you have questions about your classification (i.e., transfer evaluation, grade change, or any other information that alters your status) please contact the Enrollment Services Center before attempting to register. Students in the Teacher Certification Program with questions regarding status should contact the College of Education And Human Development Advising and Certification Center, MB 3.214, (210) 458-4424.

Students with Texas Success Initiative (TSI) holds, who have a declared major or college, and more than 30 semester credit hours, are advised and registered by an advisor in the college advising center of the student’s major. Students with Texas Success Initiative (TSI) holds, and more than 30 semester credit hours, who do not have a declared major or college, are advised and registered by an advisor in the Tomás Rivera Center.

HOURS: The system is available for registration Monday–Sunday, virtually 24 hours per day. It is down briefly for backup each evening, and from 5 p.m. to 8 a.m. on registration, payment, cancellation, and census deadlines.

Students may register for, add, and drop up to 19 semester credit hours via ASAP.

STUDENT CLASSIFICATION	REGISTRATION BEGINS	REGISTRATION ENDS
Graduate Students (degree seeking)	7:00 a.m. April 6	5:00 p.m. August 18
Seniors (90 or more credit hours earned) AND Certification Undergraduates and Graduate Students (holders of bachelor’s degrees who are admitted to the Teacher Certification Program)	7:00 a.m. April 9	5:00 p.m. August 18
Juniors (60–80 credit hours earned)	7:00 a.m. April 14	5:00 p.m. August 18
Sophomores (30–59 credit hours earned)	7:00 a.m. April 17	5:00 p.m. August 18
Freshmen (0–29 credit hours earned) Newly admitted freshmen are advised and registered during orientation. (Office of Orientation and Family Programs, MS 2.01.10, (210) 458-4724.) Continuing freshmen who have declared majors or are undeclared within colleges may be advised prior to or during registration in the Colleges’ Freshman Advising Center, MS 2.02.18 at UTSA–1604, (210) 458-5170; or BV 1.306 at UTSA–Downtown, (210) 458-5170. Continuing freshmen who are undeclared (undecided) may be advised prior to or during registration in the Tomás Rivera Center, UC 1.01.02 at UTSA–1604, (210) 458-4694, or DB 2.114 at UTSA–Downtown, (210) 458-2838.	7:00 a.m. April 22	5:00 p.m. August 18
Special Undergraduates/Special and Non-Degree seeking Graduates	7:00 a.m. May 1	5:00 p.m. August 18

Classroom assignments will not be available until approximately two weeks before the scheduled start of the semester. Students who register will not be given classroom information at the time of registration. Approximately two weeks before the semester begins, classroom information will be available on ASAP.